

Swim Teacher Trainee

Classification:	Fitness Industry Award Level 1		
Date Reviewed:	July 2024		
Department:	Aquatic Programs	Reporting to:	Aquatic Programs Team Leader
Approved by:	General Manager Operations – Aquatics & Leisure		

About South East Leisure

South East Leisure are a leisure management company based in the City of Greater Dandenong with a vision to enhance the health and wellbeing of our community by providing sustainable world class experiences.

We, at South East Leisure pride ourselves on being driven by our values:

CARE – We care about our people, our actions, and our outcomes

OPEN – We are honest, transparent, and respectful in our actions

FUN – We work hard, we have fun and celebrate our success

SUSTAINABLE – We provide commercially and environmentally sustainable outcomes

South East Leisure manage and operate the four major leisure facilities in the Greater Dandenong area:

- Dandenong Oasis
- Noble Park Aquatic Centre
- Springers Leisure Centre
- Dandenong Stadium

We are committed to building a team full of positive, hardworking, and adaptable superstars. In return for your passion and commitment, we will:

- Provide you with flexibility in your role – We are passionate about creating a healthy work life balance
- Encourage you to contribute to our social and environmental outcomes
- We are passionate about creating a positive social impact and are always exploring ways that we can implement environmentally sustainable improvements.
- We will always value and listen to your ideas into ways we can improve our programs, services and business.

About the role

The Swim Teacher Trainee is responsible for learning and applying the skills necessary to instruct and support swimming lessons effectively. Under the supervision of senior staff, the trainee will gain hands-on experience in teaching swimming techniques, water safety, and providing excellent customer service. This position serves as a foundation for developing a career in swim instruction and aquatic education.



Key Responsibilities and Specialist Skills

- Shadow experienced swim teachers to learn effective teaching methods and class management.
- Ability to collaborate effectively and contribute to achieving team goals.
- Positive attitude combined with a genuine desire to grow as a swim teacher.
- Promptly complete all required components of the swim teacher course.
- Ensure all equipment is set up and packed away.
- Other duties as required

Qualifications and Experience

- Current Working with Children Employee check
- Satisfactory National Police Check (funded by candidate)
- Complete annual Health & Fitness Self-Assessment in alignment with industry requirements to maintain personal health standards and meet industry expectations.

Organisational Relationship/Context

Reports to

On Deck Supervisors

Major contacts

Internal Liaisons

- Leadership team
- Internal staff team

External Liaisons

- Students and parents
- User Groups

Equal Opportunity

We support the provision of a work environment that is free from harassment, discrimination and bullying and refrain from engagement in any activities that may be offensive, humiliating, uncomfortable for; or derogatory towards; other staff or the community.

Safeguarding Children and vulnerable adults Commitment

SEL wants children and vulnerable adults to be safe, feel safe, happy, and empowered; we take all reasonable steps to ensure candidates are appropriately screened and to employ skilled staff to work with children and vulnerable adults and have zero tolerance for all forms of harm.



PHYSICAL REQUIREMENTS OF POSITION

POSITION TITLE	Swim Teacher Trainee	DEPARTMENT	Aquatics
REPORTS TO	Aquatic Programs Team Leader	DATE REVIEWED	12/06/2024

PHYSICAL REQUIREMENTS	Performed Frequently More than 2 hours per shift, or continually for 30 minutes.	Performed Sometimes Less than 2 hours per shift.	Rarely Performed Infrequent / ad-hoc
Keyboard duties			✓
Reading tasks		✓	
Writing tasks		✓	
Sitting			✓
Walking / Standing	✓		
Driving Car			✓
Lifting / carrying (Light) < 10kg	✓		
Lifting / carrying (Heavy) > 10kg		✓	
Pushing / pulling (Light) < 10kg	✓		
Pushing / pulling (Heavy) > 10kg		✓	
Cutting (knife work)			✓
Bending	✓		
Kneeling / squatting	✓		
Climbing (stairs, ladders, scaffold)		✓	
Exposure to hazardous substances / dangerous goods			✓
Exposure to blood / bodily fluids / human waste			✓
Exposure to dust / dirt			✓
Stress – difficult customers			✓
Stress – resolving conflict scenarios			✓
Stress – tight deadlines			✓
Stress – other (specify)			✓
Exposure to noise > 85dB		✓	
Exposure to wet environment (including working in pool water)	✓		
Exposure to hot temperatures (up to 39°C)		✓	
Continuous concentration	✓		

MINIMUM PHYSICAL REQUIREMENTS	Yes	No
Ability to swim a minimum of 200 metres of a survival stroke	✓	
Ability to team-lift a patient out of a pool during a rescue situation		✓
Ability to tow a patient for a minimum of 10 metres in a pool during a rescue situation	✓	
Ability to perform Cardio Pulmonary Resuscitation (CPR) for an extended period of time	✓	
Sustained cardio-vascular training		✓



**South East
Leisure**



Purpose

Creating active, connected communities.



Vision

Providing sustainable world class experiences that enhance the overall health and wellbeing of the community.

Declaration

It is essential to disclose any pre-existing illnesses, injuries, or conditions that may affect their ability to meet these physical requirements before employment or as soon as they become aware of them.